Delhi City Council Proceedings

Monday, May 9 2022 at 5:30 PM

Council Chambers

1. Delhi City Council met in regular session on May 9, 2022. Mayor Kelzer called the meeting to order at 5:30 P.M. Roll Call: Wulfekuhle, Freiburger, Klostermann, and Davis. Absent: vacant seat. Eighteen visitors were present. Meeting was broadcast via Facebook live.

Public Comment – Barb Wall questioned how the water meters are read, answered that meters are read from the wireless connection from the water tower to the computer systems at the shop and city hall. She also questioned what was going on at Hwy 38 and Franklin St intersection, explained that we are looking into putting in a pedestrian light activated crossing to cross the Hwy 38. Art Steenhoek expressed concern of the speed of traffic on Charles Street and is there anything we can do to get people to slow down. Council will look into having it monitored by Delaware County Sheriff. Maren Tuetken asked about putting up a grain bin gazebo and wondered what the process was. Mayor Kelzer explained that a building permit and fee would be required for council to consider and will check city ordinances to see if it is allowable.

1. Motion by Wulfekuhle to approve agenda as posted, second by Davis. All Ayes,

1. Motion by Davis, second by Freiburger, to Approve Consent Agenda consisting of Minutes from Council Meeting April 18, 2022; Claims List; Sheriff’s Report; Liquor License for Off the Hoof Iowa, LLC; Building Permits: K & L Properties of Iowa, LLC 3rd Street; Lisa Freiburger 110 Market St,; Larry Schuman 305 Gay St.; Dennis Wilson 401 6th St. All ayes.

D. DEPARTMENT REPORTS

1. Library –Director Chappell reported on the Great Give Day on May 18th an Endowment donation account and a Grant that was received from MV Alliance. Attendance and circulation numbers have increased this month. Preparing for the summer reading programs and some of the activities they will be having.

2. Council – No reports

3. Mayor – reported there is a county mayor’s meeting on Thursday, May 12, 2022

4. Maintenance – No report

5. Clerk – No report

E. BUSINESS

1. Motion by Wulfekuhle, second by Freiburger to appoint Linda Jay as the new council member for the vacant seat. AYES: Klosterman, Freiburger, Wulfekuhle, Davis. NAYS: None. Resolution 2022-22 adopted

2. Linda Jay unable to attend the council meeting. The Oath of Office will be administered at a later time.

3. Mayor Kelzer opened the Public Hearing at 5:41 PM for providing for the vacation and disposal and directing sale of the City’s interest in the street at 7th Street North. Art Steenhoek expressed interest in purchasing this section of 7th Street. Discussion on the possibility of development to the north and this would be the only access street to the north area. Mayor Kelzer closed the public hearing at 5:50 PM. Motion by Wulfekuhle to approve Resolution vacating and disposing of this section of 7th St. Resolution failed for lack of second motion.

4. Mayor Kelzer opened the Public Hearing at 5:53 PM for providing for the vacation and disposal and directing the sale of the City’s interest in the Alley at 608 Charles Street. Discussion on disposal of alley at 608 Charles St. Mayor Kelzer closed the Public Hearing at 5:50 PM. Motion by Davis, second by Wulfekuhle to approve Resolution vacating and disposing of alley at 608 Charles St. Roll call: AYES: Davis, Wulfekuhle, Freiburger, Klosterman NAYS: None. Resolution 2022-23 adopted.

5. Motion by Wulfekuhle, second by Freiburger to Approve Resolution 2022-24 Authorizing Iowa Auditor of State to proceed with an audit of the City of Delhi. Roll call: AYES: Klosterman, Davis, Wulfekuhle, Freiburger. NAYS: None Resolution 2022-24 adopted.

6. Motion by Davis, second by Freiburger to Approve Resolution 2022-25 to send out a citizen survey to all residents which includes asking for an email address to those who chose to receive it electronically. Roll call: AYES: Wulfekuhle, Davis, Klosterman, Freiburger. NAYS: None. Resolution 2022-25 adopted.

7. Engineer, Randy Rattenborg was unavailable for the Subdivision Plat for Silveredge Subdivision, therefore this item is postponed until Randy is available for questions.

8. Engineer, Randy Rattenborg was unavailable for the Subdivision Plat for Freiburger’s Second Subdivision, therefore this item is postponed until Randy is available for questions.

9. Motion by Davis, second by Klosterman, to approve Resolution 2022-26 Authorizing proposal for Professional Services with Fehr Graham for the 1st Street Water Main Extension Project Roll call: AYES: Wulfekuhle, Freiburger, Klosterman, Davis. NAYS: None Resolution 2022-26 adopted.

10. Motion by Freiburger, second by Klosterman to approve Resolution 2022-27 authorizing City Clerk to make the appropriate interfund transfer of sums and record the same in the appropriate manner for the City of Delhi. Roll call: AYES: Davis, Wulfekuhle, Klosterman, Freiburger. NAYS: None. Resolution 2022-27 adopted.

11. Discussion regarding the open Public Works position. Mayor reported that 2 applications have been received and the committee has reviewed them and are ready to schedule a special meeting to interview the 2 applicants in the next 2 weeks.

12. Discussion regarding soliciting bids for mowing services this summer. Motion by Wulfekuhle, second by Klosterman to approve Resolution 2022-28 approving city staff solicit bids for mowing for summer of 2022. Roll call: AYES: Freiburger, Wulfekuhle, Davis, Klosterman. NAYS: None Resolution 2022-28 adopted.

13. Discussion regarding advertising for the City Clerk position and the requirement of having to post/publish for 10 days. Kudrna to put together an advertisement for the Hopkinton Leader and The Shopper to run for 2 weeks and post at Post Office, Heritage Bank and City Hall. Applications due on May 27, 2022

F. FUTURE AGENDAS: Next meeting Monday, June 13, 2022.

Public Comment – Mike Noonan asked if Cindy Kudrna could be involved in the clerk interviews and selection process. Also asked if vacation hours can be carried over, would need to review the employee handbook for answer. Asked if the city has an agreement with employees if the employees go to training do they have to stay for a certain number of years or have to pay back the dollars spent for the training. Also wondered what the parks budget was, Wulfekuhle mentioned under $13,000. Sherri Noonan thanked the council members who have been working in the streets and doing the mowing and that it is appreciated. Kathy Jurgens stated there is a large pot hole near the gas station and there is an abandoned vehicle in the alley and that she has contacted Delaware County Sheriff last winter and the car is still sitting there. Mike Noonan wondered if the city clerk and public works position were full time, council still discussing that. Laurie Kramer asked how the council plans to pay for the water main extension project to the north and why the council didn’t get more quotes for engineering, council has options for funding and will evaluate those when we have a clearer cost opinion of what the project will cost. Fehr Graham had already started on the 1st Street Water Main Extension Project so asked for the professional services agreement. Only approving the engineering agreement tonight. Laurie Kramer asked what Cindy Kudrna’s rate is and when was it approved. Kudrna explained that when the previous clerk was here, she hired Kudrna as a consultant at $50/hour in 2015. Not sure how it was approved back then. Then when Mayor Kelzer asked Kudrna if she was willing to help out now the same rate was discussed.

G. MOTION TO ADJOURN at 6:35P.M. by Davis, second by Freiburger. All ayes.

S/ Marty Kelzer, Mayor

Attest: Cindy Kudrna, Temporary City Clerk